



Marah Al- Sharara

marahalsharara@gmail.com

00963930909248

Damascus , syria

17 April, 1995

I see myself as an energetic, enthusiastic, future minded person who is not afraid to keep imagining, learning and constantly develop new marketing approaches being an excellent persuasive communicator with impressive leadership skills using my education and experiences to add extra value to my work.

WORK EXPERIENCE

Volunteering Tulip

01/2016 - 12/2017

Syria

Non governmental organisation for A civil society organization to support and empower women and children

Coordinator Thoraya DCW

01/2012 - 12/2016

Syria

A non-governmental organization that promotes the concept, principles and values of citizenship and human rights through awareness, development, training and empowerment

Internship Al- Hawasli law office

11/2018 - Present

Damascus

Achievements/Tasks

- The preparation/organisation and wide ranging work relating to the various programmed/meetings/workshops/conferences within all areas of the Section's mandate and subsequently writing up the reports. It includes general office administration, drafting, co-ordination and compilation of documents, writing project and expert group reports, and taking detailed notes at meetings and conference.
- Undertaking research and preparing papers and detailed reports, including papers to be submitted to Commonwealth Law Ministers, with analysis on a variety of legal issues to the Head of Section in a timely manner.
- Following up on mandates given at the meetings of Commonwealth Law Ministers, Law Ministers and Attorneys General of Small Commonwealth Jurisdictions and Senior Officials of Law Ministries;
- Any other relevant duty or responsibility assigned by the Head of Section

EDUCATION

Faculty of law Damascus university

09/2014 - 08/2018

62.56

Tawfik Mizher school

2014

SKILLS

Microsoft office

Microsoft Excel

Leadership skills

communication skills

presentation skills

problem solving

Analytical

Content writing

social media Management

Team work

critical thinking

Attention to details

PERSONAL PROJECTS

Gratuation thesis (2020 - Present)

courses

HR Course-Ouses Institute (2months)

LANGUAGES

English

Full Professional Proficiency

Arabic

Native or Bilingual Proficiency

INTERESTS

Fashion design

Drawing

Sports

