Curriculum Vitae

CV

Personal information



Qualifications

Diploma in oracle developer - from oracle university (study online) (2014).

Diploma in oracle developer - from al-Awsat center (2014).

High diploma degree in IT - from Sana'a community college (2011).

(Three-year diploma equivalent to bachelor's degree)

Work Experiences:

Working as General Authority for Rural Water Projects: IT

Working as ICDL Trainer: Sana'a - General Telecommunication Institute (April 2016 - Until now).

Working as Asos Yemen mobile: Data Entry and Customer Relationships (2014 -2015).

Worked as ICDL Trainer: Sana'a - INTRAC Center (2013 - 2015).

Worked as Major Responsibilities: Marketing - advertising - promotional in PCS (2013 - 2014).

Working as Cambridge Computer: American French Institute. (2010 - 2013).

Working as IT management: Azm shabab Foundation. (2013-2015)

General Courses:

- BYB course in small business management Approved by Silatech- Qatar & Microsoft Office Company-2015.
- BYB course in small business management Approved by Silatech- Qatar & Microsoft Office Company-2014.
- Training from The Alumni Training program. Project management, Effective advocacy skills and Essentials of Social Entrepreneurship (2013).



Skills:

- Excellent with using Computer & Microsoft office programs like (Word, PowerPoint, and Excel).
- Strong administrations skills.
- Good English skills both oral and written.
- Flexibility in dealing with diverse cultures of people & courtesy with dealing with the unknown.
- The ability to work as part of a team.
- Skills of Leadership, Time Management, Negotiation, prioritization, and Decision Making.
- Deep understanding and faith of social values like: woman right, children issues, and gender quality.
- Ability to build wide work relations between internal and external organizations.
- Writing daily, weekly and monthly reports and a suggested addendum about report.
- Ability to manage a team in an excellent way, follow them, and give suggestions and tips.
- Able to take responsibility.
- Able to find solutions for problems.
- Able to work under pressure.
- Able to develop myself and the community around.
- Able to communicate with people easily.
- Able to work alone or in a team.
- Able to learn things quickly.

Languages

Language	Writing	reading	Listing	Spoking
Arabic	Ex	Ex	Ex	Ex
English	Good	Very good	Very good	Good

Available Upon Request:

- Certificates.
- References.
- Previous works simples