

CURRICULUM VITAE
PERSONAL AND CONTACT INFORMATIONS

Name MOHANAD JAMAL ABU JABAL
IDNumber 802697037
Date of Birth Aug 07th, 1990
Place of Birth Gaza , Palestine
Nationality Palestinian.
Gender: Male
MaritalStatus: Single
Address: Alnaser- st. - Gaza city - Gaza strip – Palestine
Telephone Mobile /00970599091456
E-mail **mabujabal789@gmail.com**

EDUCATION

Name of university Palestine Polytechnic University - of Gaza . Degree
Bachelor's degree of Business Administration .
GPA 72.73%
Name of College University College of Applied Sciences – of Gaza Degree:
Accounting diploma
GPA 65%

SKILLS

- **Computer Skills**
 - Very good in computer and its applications i.e.Windows.
 - Excellent in Microsoft office applications(Word-PowerPoint-Excel).
 - Very good working knowledge in MSproject.

training courses :-

- English course.
- Course in the original accounting program.
- Course in data entry.
- Course in printing.
- computer course.
- A course on how to communicate and communicate.
- A course on how to deal with the public.
- * Sales representative course .

WORK EXPERIENCE :-

Name of Institution / Association	Field of expertise in	Years of Experience
Mothers Association	Accounting	two years
Mothers Association	Data Entry	Year and a half
Accounting Consulting Office	Accounting	Year and Month
Ministry of Justice	Administration	5 months

- **Management Skills**

- Solid background in leading, organizing and managing groups.
- Ability to work with team, achieve under pressure and work individually.
- Good paper work skills (reporting and documenting).
- Time Management skills.
- Coordinating activities and prioritizing according to their importance.
- Excellent communication, leadership and delegation skills.
- Problem solving skills.
- Creative and strategic thinking skills.

LANGUAGES

Arabic (Native), English (Very Good in Speaking, Listening and writing).